

# Electronic Application Form for

## General Registration Early-Morning/Evening Extended Use

Carefully read the “Information about Use of “*WakuWaku☆Hiroba*” for FY2025” before electronic application.

Consent for treatment of application information and personal information

Regarding use of “*WakuWaku☆Hiroba*” (general registration and registration of *Gakudo-Club*, the same shall apply hereunder), I consent that all of application information submitted and personal information kept by Kita City will be used/shared with Child-*WakuWaku* Division / “*WakuWaku☆Hiroba*” used for a child for the purpose of use of “*WakuWaku☆Hiroba*” and collection of a raising fee.

I agree to the handing of application information and personal information.

**Q1.** Select the system of application for use.

Gakudo-Club

General Registration Early-Morning/Evening Extended Use

### Attentions regarding application for use

- 1 The child will not be permitted to apply for both of *Gakudo-Club* and general registration / early-morning/evening use. Only one can be applied.
- 2 Even if the child is on standby for *Gakudo-Club* due to too many applicants, it will be permitted to thereafter apply for general registration early-morning/evening use.  
(Any capacity of general registration / early-morning/evening use will not be decided. Therefore, it can be used by meeting any of the standards for use.)

I confirmed the foregoing attentions.

## Attentions regarding application for use 2

- 1 Application for each child will be required.
- 2 In case of incomplete contents or inadequate documents, “*WakuWaku☆Hiroba*” / Child-WakuWaku Division will contact you in order to confirm the contents.
- 3 In case of deletion/correction of contents applied or incomplete/inadequate documents, any attached document will also be re-submitted through the “LoGo Form.”
- 4 Please note that it will not be approved in case of failure of modification/re-submission during the application period due to incompleteness/inadequacy, etc. through electronic application.
- 5 Regarding arrival of application by the deadline, it will be decided based on the “date/time of response” of electronic application service. Therefore, confirm the email automatically sent at the time of completion of application.
- 6 The reception number and password for confirming the application status will be sent to email address entered at the time of application. Therefore, carefully keep the number/password due to possibility of inquiries, etc.
- 7 In case of becoming a new 1st-grade student or first application for *Gakudo-Club*, the interview will be conducted after approval. Therefore, visit the *Gakudo-Club* with the child. The date/time of the interview, etc. will be informed after approval.

I confirmed the foregoing attentions.

### Q2. Write the details of a child using the service.

- Name (Family name/ First name)
- Furigana
- Date of Birth
- Grade as of April 2025  
1<sup>st</sup> grade/ 2<sup>nd</sup> grade/ 3<sup>rd</sup> grade/ 4<sup>th</sup> grade/ 5<sup>th</sup> grade/ 6<sup>th</sup> grade  
- Kindergarten / Nursery School going to in case of new 1st-grade

### Q3. Tell us about the current situation of use.

New applied

*Gakudo-Club* in use

General registration early-morning/evening extended in use

Used in the past

**Q4.** Does the child have any change in a designated school (planned)?

In case of “Yes”

**【Attentions regarding change of a designated school】**

- 1 In case of desiring to change a designated school, apply for it to *Gakudo-Club* subject to any school changed.
- 2 In case of approval of change in a designated school, submit a copy of the approval notice to “*WakuWaku☆Hiroba.*”
- 3 In case of disapproval of change in a designated school, it will be treated as application to *Gakudo-Club* subject to the former elementary school. In that case, it will be required to re-submit an application form to *Gakudo-Club* subject to the former elementary school.

I confirmed the foregoing attentions.

**Q5.** Tell us about the elementary school going to (or planned).

- In case of going to any private/national elementary school outside Kita City, select the “Others.”
- Name of Elementary School outside Kita City in case of selecting the “Others”
- Any child going to a national/private elementary school will be required to apply for it to *Gakudo-Club* of any elementary school in the school district.
- Select the school in the school district.
- Time to go from a house to *Gakudo-Club*

**Q6.** Write the details of the situations of a child.

- Does the child have the Physical Disability Record Book?  
Yes / No  
If Yes, attach a copy of the Record Book on the “Other Attached Documents.”
- Grade of physical disability  
1st / 2nd / 3rd / 4th / 5th / 6<sup>th</sup>
- Does your child have the Rehabilitation Certificate?  
1st-grade / 2nd-grade / 3rd-grade / 4th-grade

- Tell us about the type of the class for going to school (or planned).  
Regular class / Special support class
- Do you have any worries about disease/allergies/development of the child?
- Write the name of an allergy/illness. In case of carrying an EpiPen, write the details..  
(Ex.) Having an egg allergy. / Carrying an EpiPen.
- In case of necessary considerations in group living, write the details.

We will confirm the details of disease/allergies/development, etc. by phone in advance.

**Q10.** Select the desired category of use.

Early-morning use only / Evening use only / Both of early-morning/evening use

**【Early-morning use】**

- Select the period of early-morning use.  
Year-round use / using for the designated month

**【Evening use】**

- Select the period of evening use.  
Year-round use / using for the designated month

- In case of continuous use for a year, select the “Year-round use.”

In case of use only during a long vacation and carrying over the following month, check for two months.

(Ex.) During a summer vacation → Check for two months (July and August).

During a winter vacation → Check for two months (December and January).

**Q11.** Does the child apply for use on Saturdays?

Yes

No

-It will be required to confirm the reason for application for use on Saturdays for each guardian based on the Certificate of Employment, etc.

· Select the week for use on Saturdays.

1st Saturday / 2nd Saturday / 3rd Saturday / 4th Saturday / 5th Saturday

**Q12.** Write the details of the household situation.

Single-parent household

Non-single-parent household

**Q13.** Write the details of the 1st guardian.

· Relationship

Father/Mother/Others

· Does the guardian live with the child?

Living together / Living separately

- Address in case of living separately (including working away from home, etc.)

· Applied / Not applied to work away from home (or planned)

- Address for working away from home (planned) in case of currently living together with the child

· Reason for application

Employment / Expected birth / Illness / Mental/Physical disability / Nursing care / Student / Skill acquisition / Looking for a job / Others

- Reason in case of selecting the "Others"

**【In case of Employment】**

· Name of a workplace

· Address of a workplace

· Telephone of a workplace

· Time to go from a workplace to *Gakudo-Club* (one-way)

**Q15.** Does the child have anyone living together other than the guardian?

Yes/ No

- Number of members living together other than the guardian
- Write the details of the 1st member living together other than the guardian.
  - Name (Family name/ First name)
  - Date of birth
  - Relationship with the child  
Brother/Sister / Grandfather/Grandmother / Uncle / Aunt / Others
  - Occupation  
Job/ school (grade)/ Name of kindergarten etc

#### Attentions regarding attached documents

- 1 Take an image of any attached document one by one. In case of taking multiple images together, it will be required to re-submit it due to non-confirmation of the contents.
- 2 In case of multiple attached documents, attach the documents by compiling the documents per guardian into a single PDF.  
(Ex.) Certificate of Employment and shift schedule / time card, etc.
- 3 In case of difficulty in compiling all of the documents into a single PDF or difficulty in attachment of any document, attach it into the other attached document.
- 4 The maximum attached file size per document will be 10 MB. The maximum attached file size per response will be approximately 100 MB.

**Q29.** Attached document for the 1st guardian

- Select the type of the data attached.

Attach the image data (jpg/jpeg/png/gif) / Attach the data file (pdf/doc/docx/xls/xlsx)

- In case of “Employment” for the application reason, attach the Certificate of Employment.
  - In case of “Expected birth” for the application reason, attach the page describing the expected date of birth on Mater-Child Handbook (*Boshi-Techo*).
  - In case of “Illness / Mental/Physical disability” for the application reason, attach the Physical Disability Record Book, etc. or Medical Certificate.
  - In case of “Nursing care” for the application reason, attach the Long-Term Care Insurance Card for a person receiving a nursing care (the page possible to confirm the category of condition of need for long-term care) or Medical Certificate.
  - In case of “Student / Skill acquisition” for the application reason, attach the Certificate of Enrollment or Student ID Card and any document describing the school timetable.
  - In case of living separately with the child at the starting date of use, it will be permitted to omit the attachment of any certificate.
  - In case of “Looking for a job” for the application reason, any attached document will not be required.
  - In case the child has the Physical Disability Record Book / Rehabilitation Certificate / Mental Disability Certificate, attach it.
- In case of difficulty in the attachment field for a guardian, attach any document into this field.

**Q31.** Remarks

- In case of going to move after application, write the address for a guardian which the notice will be sent to in February 2025. In addition, write the transferred address.